**AGME Scheduling**

**Group Planning Meeting**

**Meeting No: 1**

**Meeting Details**

|  |  |
| --- | --- |
| **Date:** | 29/07/2020 |
| **Time:** | 18:30 |
| **Venue:** | Teams - group WED18.30-2 |
| **Attendees:** | Amy Thompson |
|  | Negar Farshchi |
|  | Aleksander Pekaj |
|  | Aldo Irvine |
|  | Richard Dao |
| **Apologies:** | NA |
| **Copy To:** |  |

**AGENDA**

1. **Review of Previous Minutes**

Na

1. **Member and project allocation**

Decide the scrum roles we will undertake:

Nell - Scrum Master

Aldo - Project owner

Amy - Scrum team (Design, Development and Testing)

Richard - Scrum team (Design, Development and Testing)

Aleksander - Scrum team (Design, Development and Testing)

1. **Determine user stories from the functional requirements**

From the following functional requirements we created the product backlog and assigned each person a BPI so that we could do the user stories for one.

1. The system should display a home page with functionality such as login/sign-up, about and contact-us. The program must authenticate and authorise users based on user type/role, i.e., business owner or customer. You have three types of users: 5 admin user (business owner); workers, who can login and see their dashboard; customer, who wants to book an appointment for a service.
2. User registration for customers: name, address, phone, username and password. Customers can register themselves and the data must be saved to the database.
3. Admin user can login, and upon successful login, the admin is able to add/edit a new employee, add/edit working time/dates for the next month, look at the summary of past bookings (sorted date), new booking, view all workers’ availability for the next 7 days.
4. A Customer can check for available days/time and services and the worker who is providing the service
5. Customer can book a service for a specific service and date and the worker.
6. Each customer has a name, username, password, address, contact number; this data can be shown and edited through customer profile page. you must have at least 5 customers in the db.
7. Customer must be able to cancel a booking until 48 hours before the appointment
8. Customer must be able to display a history of their bookings
9. Each worker must have a profile and should be able to see assigned working hours/- days and services they will provide.

Customer

Sign up (name, username, password, address, contact number)

Log in

View profile

Edit profile

Make booking (specific date/service/worker)

Delete booking (48 hours before booking)

View available days/times, services and worker who is providing service

View booking history

Admin user - Business owner

Sign up

Login

Create worker

Edit worker

Delete worker

Add working time/dates

Edit working time/dates

View past bookings (completed past month)

View new bookings

View workers availability (next 7 days)

Workers

Login

View bookings (assigned work) View services they provide

1. **Work to do during the week**

We decided we would set up meetings on fridays at 18:00 and by next meeting we will have done our user stories

Meeting closed: 20:40

**AGME Scheduling**

**Group Planning Meeting**

**Meeting No: 2**

**Meeting Details**

|  |  |
| --- | --- |
| **Date:** | 31/07/2020 |
| **Time:** | 18:00 |
| **Venue:** | Teams - group WED18.30-2 |
| **Attendees:** | Amy Thompson |
|  | Negar Farshchi |
|  | Aleksander Pekaj |
|  | Aldo Irvine |
|  | Richard Dao |
| **Apologies:** | NA |
| **Copy To:** |  |

**AGENDA**

1. **Review of Previous Minutes**

We decided who would take on what roles and created the product backlog. This meeting we will present the user stories we have done and finish off the ones we haven’t.

1. **Product backlog and burndown chart**

Today we will finalise the product backlog by writing the definition of done and completing the importance status for each BPI. From this we can then move to creating the ideal burndown.

* Went through the user stories and asked if anyone needed assistance with their allocated ones.
* We assigned a temporary priority to each PBI to send to our product owner (tutor) for approval
* Went through how to write a definition of done and agreed that we would have this done for each of our assigned user stories by next meeting
* User stories with acceptance criteria are to be finished off by next meeting
* The trello board was set up with all PBI and sections for each sprint as well as status

1. **Next meeting**

By next meeting we will have finished the above and will start on the Unit testing and the burndown chart

Meeting ended: 6:42pm

**AGME Scheduling**

**Group Planning Meeting**

**Meeting No: 3**

**Meeting Details**

|  |  |
| --- | --- |
| **Date:** | 05/08/2020 |
| **Time:** | 18:30 |
| **Venue:** | Teams - group WED18.30-2 |
| **Attendees:** | Amy Thompson |
|  | Negar Farshchi |
|  | Aleksander Pekaj |
|  | Aldo Irvine |
|  | Richard Dao |
| **Apologies:** | NA |
| **Copy To:** |  |

**AGENDA**

1. **Review of Previous Minutes**

Finish off user stories and definition of done, this meeting we will work on unit testing and, burndown chart. We also need to present our proposed PBI priority allocations to our product owner (tutor)

1. **Sprint 1 planning**

* Talked to the client
* User stories are finished and in the trello board
* Planned out the first sprint objectives from the sprint backlog
* Burndown chart layout approved by tutor

**Meeting finished 20:30pm**

**AGME Scheduling**

**Group Planning Meeting**

**Meeting No: 4**

**Meeting Details**

|  |  |
| --- | --- |
| **Date:** | 07/08/2020 |
| **Time:** | 18:00 |
| **Venue:** | Teams - group WED18.30-2 |
| **Attendees:** | Amy Thompson |
|  | Negar Farshchi |
|  | Aldo Irvine |
|  | Richard Dao |
| **Apologies:** | Aleksander Pekaj |
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**AGENDA**

1. **Review of Previous Minutes**

Need to look at how to do unit testing for the first sprint, start work on the UML diagram and Wireframe.

1. **Unit testing and work for the weekend**

* Amy to work on the UML diagram and have finish by monday
* Negar to work on the Wireframes and have finished by monday
* Richard to write unit tests for the first few PBI
* Alek to start the backend code once amy has finished the UML diagram
* Aldo to start the UI once Negar has finished the wireframes

**Meeting finished 19:00**

**Group Planning Meeting**

**Meeting No: 5**

**Meeting Details**

|  |  |
| --- | --- |
| **Date:** | 12/08/2020 |
| **Time:** | 18:30 |
| **Venue:** | Teams - group WED18.30-2 |
| **Attendees:** | Amy Thompson |
|  | Negar Farshchi |
|  | Aldo Irvine |
|  | Richard Dao |
| **Apologies:** | Aleksander Pekaj |
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**AGENDA**

1. **Review of Previous Minutes**

Over the weekend we started on sprint 1. Amy and Negar finished their assigned work for review for the team. The rest of the team then began on the work assigned to them.

1. **Starting sprint 1**

* Richard to write unit tests for the first few PBIs, Amy to assist
* Alek to start the backend code, Amy will start writing the dummy data and assist with coding if necessary
* Aldo to start the UI in consultation with Negar

Everyone needs to finish off writing acceptance tests for their PBI

**Meeting finished 20:30**

**Group Planning Meeting**

**Meeting No: 6**

**Meeting Details**

|  |  |
| --- | --- |
| **Date:** | 14/08/2020 |
| **Time:** | 18:00 |
| **Venue:** | Teams - group WED18.30-2 |
| **Attendees:** | Amy Thompson |
|  | Negar Farshchi |
|  | Aldo Irvine |
|  | Richard Dao |
| **Apologies:** | Aleksander Pekaj |
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**AGENDA**

1. **Review of Previous Minutes**

Finish off writing acceptance tests for our assigned PBIs.

1. **Sprint 1 update**

* Begin writing code for the front end UI

Everyone to do to the spark plus peer review

**Meeting finished 6:40**